REQUEST FOR PROPOSAL (RFP)

RFP for engagement of External Agency for Review of the Textiles Committee Act, 1963, Rules and Regulations.

TEXTILES COMMITTEE
(Government of India, Ministry of Textiles)
P. Balu Road, Prabhadevi Chowk,
Prabhadevi, Mumbai – 400025
www.textilescommittee.gov.in
Email – asp.tc@nic.in

1. Background:

The textile industry has historically been one of the most significant sectors of the Indian economy, contributing substantially to employment, industrial output, and export earnings. In the post-independence period, the Government of India recognized the need for a statutory mechanism to ensure quality control, standardization, and systematic development of textile products, particularly to strengthen India's position in international markets.

In this context, the Textiles Committee Act, 1963 was enacted to establish the Textiles Committee as a statutory body under the administrative control of the Ministry of Textiles. The Act empowered the Committee to prescribe quality standards, conduct inspections, levy cess and promote research & development within the textile sector. Over time, various Rules and Regulations were framed to operationalize the provisions of the Act and streamline its administrative and regulatory functions.

However, with globalization, technological advancements, liberalization of trade policies, and evolving compliance requirements and afflux of time, the regulatory environment governing the textile industry has undergone significant changes. These developments necessitate a critical review of the Act and its subordinate legislation to assess their continued relevance, effectiveness, and alignment with contemporary industry needs.

2. About Textiles Committee

The Textiles Committee is a statutory body under the administrative control of the Ministry of Textiles, Govt. of India constituted by the Textiles Committee Act 1963 with an aim to ensure quality of textiles and textile machinery for domestic and international market. As a part of the mandate, the organization has been undertaking host of activities for the development of the Textile & Apparel (T&A) industry of the country. Some of the activities mandated to the organization as per the act are (1) Undertake, assist and encourage scientific, technological and economic research in textile industry including machinery (2) Promote export of textiles and textile machinery and carry on propaganda for that purpose (3) establish, adopt or recognize standards for textile and its packaging materials. For the purpose of export and internal consumption affix suitable marks on such standardized textiles (4) Establish laboratories and test houses for the testing of textiles and (5) Collect statistics across the Textile Value Chain (TVC).

In the post liberalisation era, the Textiles Committee has reoriented its role from being a regulatory body to become a facilitator of growth through various interventions. As a facilitator for growth of the sector, the committee renders valuable services to the textile trade and industry through a network of regional offices situated in the major textile manufacturing /export centres of the country with its Head Office at Mumbai.

As a part of re-orienting its activities, the Textiles Committee has also been undertaking extensive research on issues relating to globalization, international trade, issues relating to WTO, Intellectual Property Rights (IPR) Protections of unique textiles & handicrafts through GI, in addition to dedicated activities of Market Intelligence in Textiles (MIT) for trade & competitiveness analyses. Keeping the changes in global trade in textiles and importance of the sector to the Indian economy

in mind, the TC has also been working on emerging areas like Textile Economic Research (TER), Trade Related Capacity Building (TRCB) of stakeholders, training, Non Tariff Barriers (NTBs), etc. The TC has also been working with various state governments for the development of textile industry in the respective states on various issues like IPR protection on unique textiles & handicrafts through Geographical Indications (GI) Act, 1999, formulation of state specific policies, etc.

3. Objective of the Study

The objective of this study is to examine and review the provisions of the Textiles Committee Act, 1963 along with its Rules and Regulations, in order to assess their scope, effectiveness, and contemporary relevance. The study seeks to analyze the powers, sub delegations and functions prescribed under the Act, evaluate its role in regulating and promoting quality standards in the textile sector, and identify areas requiring reform in light of present-day industry and policy developments. It also aims to identify gaps, overlaps, or outdated provisions and suggest the need for reforms to ensure that the regulatory framework remains aligned with current industry practices and policy objectives.

4. Terms of Reference / Scope of Work for Review of the Textiles Committee Act, 1963, Rules and Regulations:

The Terms of Reference / Scope of Work for organizing the Study are as under:

i) Identify the inconsistencies and misalignments, if any, and suggest legal remedies for their resolution.
ii) Identify the obsolete or redundant provisions or both in the Textiles Committee Act, 1963.
iii) Assist Textiles Committee during Stakeholder consultation.
iv) Examine and Review the comments of Stakeholders.
v) Collate and analyse such comments and present legal inputs.
vi) Assist Textiles Committee in preparing a note for Cabinet and dependent documents for onward submission.
vii) Compare Textiles Committee Act, 1963 with other amendments in Act like BIS, FSSAI, CSB Act, etc.
viii) Preparing Research Report on functioning of Textiles Committee as enlisted in section 4 of the Textiles Committee Act, 1963.
ix) To provide research and legislative drafting assistance for the Textiles Committee Act, 1963.
x) To prepare draft amendments in the Textiles Committee Act, 1963.
xi) Prepare background or supplementary notes for the drafts prepared.
xii) Carry out legal research for preparing amendments to existing Legislations, Rules or Regulations and draft such amendments.
xiii) Provide assistance in drafting, legislations, rules and Regulations on other areas with the purview and upon the request of Textiles Committee.
xiv) To undertake legal research and redraft Textiles Committee Act, 1963.

xv) Pre-Legislative consultation, which would involve participating in specific meetings of the Committee and consultation with Committee stakeholders.

xvi) Preparing a draft of the proposed Act.

xvii) Undertaking Legal research on the Textiles Committee Act, 1963 including a review of International best practices

xviii) An analysis of international best practices such as the United Kingdom labelling regulations for textiles and fibres.

xix) Providing inputs / reports in the bill to the Standing Committee of Parliament.

xx) To evaluate the feasibility including actuarial valuation, legal framework, and financial implications of pension liabilities in accordance with Accounting Standard as well as relevant Regulations and to suggest appropriate mechanisms for discharging pension liabilities.

5. Deliverable and Timelines:

Following the award of contract the timelines expected are as follows:
The final report shall be submitted in a period of 120 days from the date of award of contract. Following the award of contract, the timelines expected are as follows:

Sr. No.	Activity	Deadline
1	Award of contract	T
2	Draft Report on Review of the Textiles Committee Act, 1963, Rules and Regulations **(herein after referred as Draft Report)**	T + 30 days
3	Conduct of Stakeholders meeting / publication of Draft Report on Textiles Committee Website	T + 40 days
4	Incorporation of stakeholders input / comments in Draft Report	T + 50 days
5	Consultation on Draft Report with MoT	T + 60 days
6	Finalization of draft report based on comments by MoT / MOLJ / Legislative Department	T + 80 days
7	Final Report after detail discussion & presentation with the MoT	T + 120 days
8	Consultation / Reply / Review on comments from Lok Sabha / Parliament Committee / Sitting Committee/ Ministry / MOLJ/ Legislative Department	T+ 180 days

*The bidder is required to submit a detailed timeline with an implementation schedule.

For any delay beyond that penalty shall be imposed at the rate of 3% per month.

6. Reporting

a. The agency will work in close consultation with Textiles Committee, Ministry of Textiles, Government of India.

b. The agency shall submit the progress on weekly basis to the Textiles Committee along with presentation on the progress.

c. The agency will make a presentation on the Draft Report for discussion with the MoT/Textiles Committee at a meeting. This will be a working document. The agency is required to prepare and submit periodic updates that includes and describes, inter alia, general progress to date; data and reports obtained and reviewed; concerns about availability of, or access to, data, analyses, reports; questions regarding the TOR or any other matters regarding work scope and related issues; any other information. The agency's work on the TOR tasks shall continue while the report is under consideration and is being discussed.

d. The agency shall inform well in advance about the submission & presentation of draft & final report as per requirement/ToR to the Textiles Committee.

7. Terms of Payment Release:

After the award of the contract and subject to its acceptance by the bidder, following methodology will be apply to release the payment part wise:

i.	Advance Amount to be released after submission of Draft Report to the Ministry of Textiles (i) The agency shall submit Performance Security in the form of Bank Guarantee / Demand Draft / Fixed Deposit Receipt in favour of Textiles Committee @ 5% of the Total Contract value after award of the Contract and (ii) ii) The Agency shall submit Bank Guarantee / Demand Draft / Fixed Deposit Receipt in favour of Textiles Committee against the release of advance amount of 25% of Total Contract value.	25%
ii.	Amount to be released after submission and acceptance of Final Report by Ministry of Textiles (Should be submitted within 120 days from the date of award of the contract)	25%
iii.	Amount to be released after acceptance of Final Report by the Cabinet Committee with due incorporation of Consultation / Reply / Review on comments from Lok Sabha / Parliament Committee / Sitting Committee/ Ministry / MOLJ/ Legislative Department (Should be submitted within five days from the date of communication of the suggestions, if any, by the Ministry of Textiles / Textiles Committee).	25%
iv	Final Amount to be released after completion of all requirements in relation to enactments of amended Textiles Committee Act / Rules / Regulations with due incorporation of Consultation / Reply / Review on comments from Parliament Committee / Ministry / Textiles Committee / Stakeholders.	25%

The Performance Security will be returned beyond 60 days of completion of all services / obligations of contracts.

8. Evaluation Methodology

The evaluation for the submitted proposal will be carried out in two parts, i.e. Technical Evaluation and Financial Evaluation. Technical and Financial weight ages are as under for final evaluation:

Sl. No.	Proposal	Technical bid Score weightage	Financial bid Score weightage
1.	Engagement of external agency for review of the Textiles Committee Act, 1963, Rules and Regulations.	70	30

9. Technical Evaluation Process:

The Technical evaluation process shall comprise of the following stages:

a) Document based evaluation and
b) Presentation.

Textiles Committee will evaluate qualified bidders on the basis of the Technical Bid submitted by them. The Bidders who qualify under them under the minimum eligibility criteria will be asked to make a detailed presentation either offline, at Textiles Committee Office in Mumbai, or online in respect of their bids and will clarify the proposal. Bidders must score a minimum of 60 marks out of total 100 marks to be qualified for financial bid opening.

Technical Evaluation (Technical Score – TS)

The bidders should satisfy the following eligibility criteria to qualify for the Technical Evaluation. Proposals not meeting the eligibility criteria and failed to upload the supporting documents (legible) will be summarily rejected.

Technical Evaluation Criteria

S. No.	Parameter	Criteria	Min Marks	Max Marks
1	Average Annual Turnover (in Rs.) in the last five FY. (2020-21,2021-22,2022-23,2023-24, 2024-25)	Less than 1 Cr = 2 Mark	2	5
		1 Cr. – 3 Cr. =3 Marks		
		More than 3 Crs = 5 Marks		

2.	No. of Years of experience in legal research, framing legal policies, review of legislations, preparing Report / Research papers on converting policies into law, strategic litigation petitioning courts on important law and policy issues	7 to less than 12 Years = 10 Marks	10	15
		12 year to less than 15 years = 12 Marks		
		15 Years and above = 15 Marks		
3.	Assists in drafting legislation with No. of Ministry / Department under Union of India / State Government.	5 Ministry / Dept = 10 Marks	10	15
		6-10 Ministry / Dept = 12 Marks		
		Above 10 Ministry / Dept = 15 Marks		
4.	No. of amendment / Drafting of Acts / subordinate legislations.	10 to less than 12 = 10 Marks	10	15
		13 to less than 15 = 12 Marks		
		Above 15 = 15 Marks		
5.	No of published original research papers on National / International Forums.	50-60 = 6 Marks	6	10
		61-75= 8 Marks		
		Above 75 = 10 Marks		
6.	No. of research work taken into consideration / converted into enactments of binding law & policy.	10-12 = 10 Marks	10	15
		12-15= 12 Marks		
		Above 15 = 15 Marks		
7	Resources – Education of the 5 key persons who will monitor (To be certified by the company HR as per format attached)	Graduate Degree in Law = 1 Marks per Person	5	10
		Post Graduate Degree in Law = 2 Marks per Person		

8	Resources – Experience of the 5 key persons who will monitor / part of & conduct this project (To be certified by the company HR as per format attached)	3 years – 5 years = 1 Marks per person Above 5 years = 2 Marks per person	5	10
9	Work Plan and Manpower Deployment	On the basis of presentation	2	5
		Total Score	**60**	**100**

Note: Bidders must qualify in each of the above parameters to qualify for the further evaluation. Bidders must score a minimum of 60 marks out of total 100 marks subject to qualify in each of the above parameters (obtain minimum marks in each parameters) for further financial bid opening stage. In case, none of the agencies score more than 60 marks, the evaluation committee may choose to reduce the minimum score criteria as per its own discretion.

Presentation: The presentation will cover all the important key parameters as mentioned below so that scoring may be done:

a) Methodology
b) Approach
c) Uses of tools
d) Work plan
e) Proposed Value addition
f) Data Management Capacity
g) Clarity and relevance of documentation
h) Any other related documents

The Bidders during the presentation must also provide an organizational chart specific to the personnel assigned to accomplish the work called for in this tender; illustrate the lines of authority; designate the individual responsible and accountable for the completion of each component and deliverable of the tender. Bidders must provide a narrative description of the organization of the project and a personnel roster that identifies each person who will actually work on the contract.

10. Financial Evaluation

Only those bids with a technical score of 60 and qualified on all parameters shall be considered for financial evaluation.

11. Combined evaluation criteria

Quality and Cost Based Selection (QCBS) method shall be adopted as provided in the GeM for selection. The weightage given to the Technical proposal score shall be '70' and the weightage given to the financial proposal shall be '30'. The composite score given by GeM would be used to determine final bidder selection.

For any queries / clarifications please contact the undersigned:

Joint Director (Admin-P)
Textiles Committee
(Government of India, Ministry of Textiles)
P. Balu Road, Prabhadevi Chowk, Prabhadevi, Mumbai – 400025
Tel.; 022-66527526/538/659.
Email: asp.tc@nic.in
Website: www.textilescommittee.gov.in

Appendix1: Additional Terms and Conditions in addition to standard SLA

1. Consortium and tie-ups are not allowed.
2. Proposal is to be submitted as per the formats provided in the bid/RFP. The forms are available at the respective criteria. The proposal to be submitted along with the covering letter (Form 1).
3. Virtual meets to be recorded with consent.
4. All reports must be coherent, polished, professionally edited, well-laid-out and clearly organized narratives with appropriate and relevant supporting graphics (where necessary) and comprehensive end notes and annexures.
5. Cutting, pasting, and touching up bullets, charts, and other information from a Power Point presentation into a Word document does not equal a report and will be rejected.
6. The selected agency will provide weekly reports to Textiles Committee indicating the completed work, work in progress and the work to be taken up in coming fortnight.
7. The selected agency shall submit 25 hard copies in bilingual & soft copy of the final report to Textiles Committee.
8. The Textiles Committee reserves the right to verify the veracity of the certificates, if required, by even visiting sites of the Agency (Successful Bidder) to satisfy themselves. The Agency (Successful Bidder) will be responsible for organizing the site visit. Textiles Committee shall bear the expenses for site visit for the Evaluation Team excluding the expense for the Agency team.
9. **Agreement Signing:** The selected Agency has to sign an Agreement with the Textiles Committee for rendering satisfactory services and completion of the report in a time bound manner. The Agreement shall include provisions for taking performance security, security against advances, damages for delay besides other clauses as are finalized by the Textiles Committee.
10. **Agreement Cancellation:** In the event of Agency willfully not commencing the work within 30 working days after the stipulated period, the Textiles Committee at its sole discretion shall cancel the agreement in writing and the Agency shall refund the advance payments, within 10 days to the Textiles Committee along with interest @18% p.a.
11. Pre-bid meeting will be conducted in Hybrid mode on the date as declared in the GEM bid. The link for attending this meeting will be sent separately to each bidder.
12. **Security against Advance Payment**: The successful bidder would be required to submit (and keep active for the life of the project) a Security (by way of Bank Guarantee / Demand Draft / Fixed Deposit Receipt in favour of Textiles Committee) against advance payment of 25% of total contract value.
13. **Performance Security:** The successful bidder would be required to submit (and keep active for the life of the project) a Performance Security (by way of Bank

Guarantee / Demand Draft / Fixed Deposit Receipt in favour of Textiles Committee) for 5% of total contract value for successful performance of the activities in the contract.

14. **Right to Termination:** The Textiles Committee, reserves the right to terminate the award of the Contract, if is of the opinion that the performance of the Agency is not satisfactory at any point of time during the period of the Contract.
15. **Right to accept/reject any Request for Proposal (RFP):** The Textiles Committee, reserves the right to accept or reject any or all bids and to annul the selection process at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.
16. **Amendment of RFP Document:** At any time, prior to the deadline for submission of Request for Proposal (RFP), the Textiles Committee either on its own or on request of the bidder may amend the RFP documents by issuing addendum or addenda including those issued after the pre-bid conference. These addenda shall be posted at the website of the Textiles Committee and also on GEM website and shall be treated as a part of the RFP Documents. The Textiles Committee may, at its discretion, extend the deadline for the submission of Bid.
17. **Conflict of Interest:** The Agency shall not receive any remuneration in connection with the assignment except as provided in the contract. The Agency and its affiliates shall not engage in activities that conflict with the interest of the client. Any applicant who is found to have a Conflict of Interest shall be disqualified.
18. **Intellectual Property Rights (IPR):** The IPR, namely any patent, copyright, trademark, trade secret or other intellectual proprietary right, of all the database, programs, source-code, reports, formats, information collected for the purpose (soft & hard), software developed for the purpose, etc., would solely vest with the Textiles Committee. The agency (Successful Bidder) shall at all times indemnify and keep indemnified TEXTILES COMMITTEE, Ministry of Textiles, Government of India against all claims/damages for any infringement of any Intellectual Property Rights (IPR) while providing its services under the Contract. In addition, the agency should be permitted to use the IPRs in its deliverables for its purposes post the completion of all contractual obligations.
19. **Confidentiality and Non-Disclosure:** The data provided by the Textiles Committee, Ministry & other Departments & Stakeholders should be kept confidential. Any portion or part of the data should not be produced/ published or sold to others. The right to prevent unauthorized disclosures shall solely vest with the Government.
20. **Arbitration Clause:** Should any dispute of difference arise concerning the subject matter of these presents or any covenant or thing herein contained or otherwise arising out of this lease, the same shall be referred to Arbitrator to be appointed by the Government of India and the decision of such Arbitrator shall be conclusive and binding on the parties hereto. The provisions of the Arbitration Act 1996 or any statutory modifications thereof for the time being in force shall

apply to such arbitration. Disputes, if any, should be addressed under the jurisdiction of Mumbai only.

21. **Limitation of Liability:**

i) There shall be no such limitation in case of the Agency (Successful Bidder) gross negligence or willful misconduct.

ii) The liability to the employer shall in no case be limited to less than the total payments expected to be made under the agency's contract, or the proceeds the agency is entitled to receive under its insurance, whichever is higher;

iii) Any such limitation shall deal only with the agency's liability towards the employer and not with the Agency's liability toward third parties.

iv) The Agency shall indemnify the Government and hold it harmless from any loss, claim or damage to persons or property, arising out of this Agreement, the System or the Services provided, including Attorney's fees, to the extent that such loss, claim or damage is caused by the intentional Acts of Agency or from Agency breach of any term of this Agreement.

v) In the event of Agency (Successful Bidder) fails to execute the contract as stipulated in the delivery schedule, or breaches Service Level Agreements (SLAs) which leads to termination, the Textiles Committee reserves the right to procure the similar services from the next eligible bidder or from other alternate sources at the risk, cost and responsibility of the Agency(Successful Bidder). Before taking such a decision, the Textiles Committee, Mumbai serve 15 days advance notice in writing to the agency. 10% penalty of the total contract value or the cost of the risk purchase whichever is higher will be imposed on the Agency(Successful Bidder).

vi) In case of any deviation in execution of the contract as per the defined Terms and Conditions.

vii) In the event of any discrepancy observed in the data collected and other information and the Report during the quality checking, the Textiles Committee reserves the right to reject the Report or deduct an amount to be decided by the Competent Authority in Textiles Committee from the total contract value. The decision of Competent Authority in Textiles Committee will be final in this regard.

22. **Interpretation and Severability**

i) Wherever possible, each clause shall be interpreted in such a manner as to be effective and valid under every applicable Law, but if any clause pertaining to this agreement shall be prohibited by or invalidated under such law, such clause shall be ineffective to the extent of such prohibition or invalidity without invalidating or nullifying the remainder of such clause or other clauses.

ii) It is agreed that the terms and covenants contained herein shall prevail over any other order or correspondence that might have been issued earlier. This shall constitute the entire agreement with the Agency (Successful Bidder) and shall over-rule all previous correspondence, if any, which is inconsistent

herewith.

iii) All disputes/interpretation and other matters, if any, concerning this agreement in any manner whatsoever shall be subject to final decision of the Competent Authority of the Textiles Committee.

iv) Governing Law and Jurisdiction**:** This agreement shall be governed by the Laws in India. Disputes, if any, should be addressed under the jurisdiction of Mumbai only.

23. Confidentiality obligations set forth above shall not be applicable when disclosure is required under any law or pursuant to a direction from any legal or regulatory authority or mandated by a judicial order

24. Limitation of th**e Agency's (Successful Bidder) Liability towards the Client -** In no event shall the aggregate liability of the Consultant, its Partners, Directors, Consultants, Employees, Agents, Affiliates and Other Personnel for damage exceed the amount of the fees that the Agency(Successful Bidder) has received in connection with this Agreement.

Form1: Covering Letter

(The Covering Letter is to be submitted on Official Letter Heads by the Applicant Agency requesting for Selection of Agency to Undertake Review of the Textiles Committee Act, 1963, Rules and Regulations"

Date:

Place:

To
The Secretary,
Textiles Committee,
Govt. of India, Ministry of Textiles,
P. Balu Road, Prabhadevi Chowk,
Prabhadevi, Mumbai –400025

Dear Sir,

Sub: Proposal for Selection of Agency to Undertake Review of the Textiles Committee Act, 1963, Rules and Regulations

With reference to your RFP Document dated [date], we, having examined all relevant documents and understood their contents, hereby submit our Pre-Qualification Proposal for selection as [name of assignment].The Proposal is unconditional and unqualified.

We are submitting our Proposal as [name of the Applicant].

We understand you are not bound to accept any Proposal you receive. Further:

1. We acknowledge that Client will be relying on the information provided in the Proposal and the documents accompanying the Proposal for selection of the Consulting Firm, and we certify that all information provided in the Proposal and in the supporting documents is true and correct, nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.
2. This statement is made for the express purpose of appointment as the Consulting Firm for the aforesaid Project.
3. We shall make available to Client any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
4. We acknowledge the right of Client to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
5. We certify that in the last 3 (three) years, we have neither failed to perform on any assignment or contract, as evidenced by imposition of a penalty by an arbitrator judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project, assignment or contract by any public authority nor have had any assignment or contract terminated by any public authority for breach on our part.
6. We declare that:
   a. We have examined and have no reservations to the RFP, including any Addendum issued

by the Authority;

b. We do not have any conflict of interest in accordance with the terms of the RFP;
c. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the RFP document, in respect of any tender or request for proposal issued by or any agreement entered into with Client or any other public sector enterprise or any government, Central or State; and
d. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

7. We understand that you may cancel the selection process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Consulting Firm, without incurring any liability to the Applicants.
8. We declare that we are not a member of any other Consortium/JV applying for selection as a Consulting Firm.
9. We certify that in regard to matters other than security and integrity of the country, we or any of our affiliates have not been convicted by a court of law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.
10. We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a court of law for any offence committed by us or by any of our affiliates. We further certify that neither we nor any of our members have been barred by the central government, any state government, a statutory body or any public sector undertaking, as the case maybe, from participating in any project or bid, and that any such bar, if any, does not subsist as on the date of this RFP.
11. We further certify that no investigation by a regulatory authority is pending either against us or against our affiliates or against our CEO or any of our Partners/Directors/Managers/employees.
12. We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by Client in connection with the selection of Consulting Firm or in connection with the selection process itself in respect of the above mentioned Project.
13. We agree and understand that the proposal is subject to the provisions of the RFP document. In no case, shall we have any claim or right of whatsoever nature if the Project is not awarded to us or our proposal is not opened or rejected.
14. We agree to keep this offer valid for 90 (ninety) days from the PDD specified in the RFP.
15. The Technical and Financial Proposal is being submitted in a separate cover. This Proposal read with the Technical and Financial Proposal shall constitute the application which shall be binding on us.
16. We agree and undertake to abide by all the terms and conditions of the RFP Document.

For and on behalf of: (Company Seal)

Signature:

Name:

Designation:

(Authorized Representative and Signatory and Stamp)

(To be printed on official letter head)

Form2: Details of the Applicant Agency

Name of Agency	
Legal Entity of Agency	
Name of Registering Authority	
Registration Number	
Date & Place of Registration	
GST No	
PAN Number	
MSME Status	
Udyog Aadhaar Number (if applicable)	
Registered/Head Office Address	
Phone Numbers (with STD Code)	
Mobile Number	
Email Address	
Name of the Bank with A/C No. and IFSC Code	
Website(if available)	
Name of Authorized Representative	
Designation	
Mobile	
Email	

(Note: All information to be filled in Capital letters only)

For and on behalf of:

(Company Seal)

Signature:
Name:
Designation:
(Authorized Representative and Signatory with Stamp)

(To be printed on official letter head)

Form 3: Financial Standing – Annual Turnover

Certificate from the **Chartered Accountant**/Audit Firm regarding Annual Turnover of the Applicant Agency in the previous 5 consecutive financial years

Based on its books of accounts and other published information authenticated by it, this is to certify that……(Name of the Applicant)..... had, over the last five financial years, below is the annual year wise turnover given:

Financial Year ending 31st March	Turnover (Rs.Lakh)
2024-25	
2023-24	
2022-23	
2021-22	
2020-21	
Average	

(Note: All information to be filled in Capital letters only)

Name of the audit firm/ Chartered Accountant:

Seal of the audit firm:

(Signature, name and designation and registration Number of the Chartered accountant/ audit firm)

Date:

Place:

(To be printed on official letter head)

Form 4 : Agency Experience

Name of the bidder/Agency:

Details of Projects in the last 5 Years									
Sr. No.	Project Start Date	Project End Date	Title of Project	Brief Scope	Client	Sector	Project Value (Rs.In Lakhs)	Completion Status	Reference At Page No.

Total number of the projects:

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

(Company Seal/Stamp)

(To be printed on official letter head)

Form 5 : Relevant Qualification and Experience of Key Persons

S. No.	Name of the Person / Employee	Working with your firm since	Qualification	Experience (YY/MM/DD)	Location of Work
1	**2**	**3**	**4**	**5**	**6**
1.					
2.					
3.					
4.					
5.					

Description of Project / Scope of the Work	Name of the Client	Time taken for Completion of Project	Cost of Project
7	**8**	**9**	**10**

Name and Signature of HR with Stamp:

(To be printed on official letter head)

Form 6: Price Breakup

Project: Request for Proposal for Selection of Agency to Undertake "Review of the Textiles Committee Act, 1963, Rules and Regulations".

Description	**Price in Indian Rs.**
Total project cost including all expenses including but not limited to Travel, Boarding & Lodging, Communication, application/software development, tools, out of pocket expenses etc.,	
SGST@_____%	
CGST @_____%	
IGST@_____%	
Total *	
Amount in Words:	

***** No other fees/cost/expenses will be paid over and above the above quoted cost.

(Signature, name and designation of authorized person)

Date:

Place:

*******END OF DOCUMENT*******